
Public Minutes of the Local Governing Board of Ravenscroft Primary School

Date: Thursday 12th March 2020

Time: 19.00pm

Venue: Ravenscroft School, Carson Road, London E16 4BG

Present:	Anush Begoyan	Co-opted Representative (Chair)
	Graham Folkes	Co-opted Representative
	Jakira Rowshan	Co-opted Representative
	Natalia Karpukhina	Parent Representative
	Elizabeth O'Connell	Parent Representative
	Louise Baker	Staff Representative
	Simon Bond	Headteacher

In attendance: Janice Faldo Clerk – Education Space

The meeting commenced at 7.20pm

145. WELCOME / INTRODUCTIONS / APOLOGIES FOR ABSENCE / QUORUM

Governors and attendees were welcomed to the meeting. The absence of Patricia Regis was received and condoned. Governors noted that the meeting was quorate. It was noted that the removal of Veronica Nosiri from the Governor Board was ratified by Trustees at the Board meeting on 11th February 2020.

ACTION

- The Clerk will inform the Trust that a Co-opted Governor is required and Anush Begoyan will liaise with the Headteacher in regards to someone who is interested in becoming a school governor.

146. DECLARATION OF INTERESTS

There were no declarations of interest on any item on the agenda.

147. PUBLIC MINUTES OF THE PREVIOUS LOCAL GOVERNING BOARD MEETING

The minutes of the meeting held on 30th January 2020 were **AGREED** as an accurate record and signed by the Chair.

148. MATTERS ARISING AND ACTION LIST

Min 140 – Governors confirmed that the Trust is giving on-going support in Computing and History and were advised that software for analysing after school clubs will start in the Summer term.

149. CONSTITUTION

There were no constitutional matters to consider.

150. MATTERS OF NOTE FROM THE TRUST BOARD AND COMMITTEES

The Headteacher highlighted information from the Trust Board:-

- Clive Douglas continues as Chair of the Trust Board and Phillip Minns was elected as Vice Chair of the Trust Board.
- Chairs for the Committees were elected.
- A new Member was appointed.

- The implementation of a new payroll and finance system has been successful and finance is now centralised.
- Trustees noted that Ravenscroft had a Section 8 Ofsted Inspection resulting in a judgement that the school continues to be 'Good'.
- Trustees received and ratified the annual accounts and acknowledged that the Trust is in a good financial position.
- The Director of Learning has delivered Ofsted training to Trustees.
- The CEO and SIP have visited all schools across the Trust.
- The CEO, COO and Chair of Trust met with the Regional Schools Commissioner who noted how successful the Trust is and also acknowledged the successes of Tollgate School.

151. MAIN BUSINESS

a. Head Teacher Report

Governors advised that they had received and read the report from the Head Teacher and the following points were highlighted:

- The Headteacher drew attention to his professional development interview which reviewed his appraisal from 2018-2019 and evidenced that he had met his targets.
- New targets have been set for the Headteacher based on the School Development Plan and attainment targets.
- The Post Ofsted Action Plan has been formed from the Ofsted report plus notes made by the Headteacher during the verbal feedback by the lead inspector. To improve further, focus will be on Computing, History and activities that support pupils' personal development. To further improve the school will allow pupils to take on additional responsibilities, governors should be able to speak more strategically about the school and more focus on tackling persistent pupil absence.

There being no questions governors thanked the Head Teacher for his concise and informative report.

b. Keeping Children Safe in Education Part 1

Graham Folkes and Jakira Rowshan signed to indicate that they had read and understood KCSIE Part 1. Governors were advised that they will need to sign on Governor Hub in the future.

152. STANDING ITEMS

a. Governor Visits and training

Prior to the meeting, Governors received training on RSHE (Relationship, Sex and Health Education) delivered by Education Space.

Patricia Regis has visited to observe a cookery lesson and will report back at the next meeting.

Natalia Karpukhina carried out a science visit to Reception pupils, she was impressed with the way pupils were able to explain what they were doing and was able to use her own expertise in the subject to answer questions that the pupils had.

Elizabeth O'Connell visited Maths. She also visited French and Phonics with Natalia Karpukhina. Lesson were good with all pupils engaged.

Anush Begoyan spent a morning in the school. She observed well behaved and engaged pupils. She had a lot of interaction with pupils across the year group who spoke about their relationships with their teachers. The progress made by the EAL pupils in the short time they have been at the school is very impressive. Pupils are generally very happy in the school.

b. Policies

There were no policies to approve or adopt.

c. Safeguarding / Single Central Record

Safeguarding was acknowledged as being effective at the recent Section 8 Ofsted Inspection. Natalia Karpukhina has reviewed the Single Central Record and was shown the process for raising safeguarding concerns. She will be undertaking training on Safeguarding to support her role as link governor.

d. Trustee Business Update

There were no matters to report.

153. AGENDA ITEMS FOR THE NEXT MEETING

- Update on RSHE

154. SCHOOL CARNIVAL

Louise Baker proposed that the school has a week for individual year groups to experience activities for example, circus skills, visits to the City Farm, assault course. Governors were advised that Year 3 and 4 will be celebrating VE day where workshops will take place on what it was like to be an evacuee and learning songs from the era.

DECISION

- Governors **AGREED** to the proposal to have a school carnival.

155. DATE, TIME AND VENUE OF NEXT MEETING

Governors noted the following meeting dates for the remainder of the academic year.

Summer Term

Thursday 7th May 2020 at 7pm
Friday 10th July 2020 – Governors' Awards Day

There being no further business the meeting closed at 8.20pm.

Signed: Date:

Anush Begoyan

Chair of Governors