
Public Minutes of the Local Governing Board of Ravenscroft Primary School

Date:	Thursday 24 th September 2020	
Time:	19.00pm	
Venue:	Via Zoom	
Present:	Patricia Regis Jakira Rowshan Natalia Karpukhina Elizabeth O'Connell Louise Baker Simon Bond	Co-opted Representative Co-opted Representative Parent Representative Parent Representative Staff Representative Headteacher
In attendance:	Janice Faldo	Clerk – Education Space

166. WELCOME / INTRODUCTIONS / APOLOGIES FOR ABSENCE / QUORUM

Due to the current global Covid 19 pandemic, the meeting took place using Zoom video communication.

- I. The Chair welcomed governors to the meeting.
- II. Apologies were received and condoned from Anush Begoyan and Graham Folkes.
- III. It was noted that the meeting was quorate.
- IV. Patricia Regis Chaired the meeting in the absence of the Chair and Vice Chair.

167. DECLARATION OF INTERESTS

There were no declarations of interest on any item on the agenda. Governors were asked to complete declaration on interest forms on Governor Hub.

168. PUBLIC MINUTES OF THE PREVIOUS LOCAL GOVERNING BOARD MEETING

The minutes of the meeting held on 7th March 2020 were verbally **AGREED** as an accurate record and will be officially signed by the Chair at a future meeting.

169. MATTERS ARISING AND ACTION LIST

There were no matters arising from the previous meeting.

- **Min 160 action carried forward:** The Chair submit CVs of potential governors to the Headteacher.

170. CONSTITUTION

- I. Election of Chair and Vice Chair
- II. Update on Co-opted Governor Vacancy
- III. Nomination of Governor Forum Representative
- IV. Appointment of Link Governors
- V. Any matters to note

Due to the absence of the Chair and Vice Chair this agenda item is deferred until the next meeting. Anush Begoyan and Graham Folkes will act as interim Chair and Vice Chair until the next meeting.

171. MATTERS OF NOTE FROM THE TRUST BOARD AND COMMITTEES

Patricia Regis, Trust Board member, advised that she had attended a Trust meeting last term where it was confirmed that the Trust is in a good financial position. Trustees discussed the measures put in place during the lockdown and plans for full re-opening of schools. The Trust has won a Silver Award in The Award for Impact through Partnership and a New City Primary School teacher has won a Silver Award in The Award for Teacher of the Year. Pupil numbers in some schools have fallen which will subsequently affect next years budget. The Trust will be providing a written report for LGBs. Trustees asked for their thanks to be passed onto staff for their support during the Covid 19 crisis.

172. MAIN BUSINESS

a. Head Teacher Report

Governors considered the report of the Headteacher that had been made available on Governor Hub prior to this meeting. He advised that during the period Ravenscroft Primary School was for all children of key workers who required it, and to a number of pupils with a high level of SEN and other vulnerable pupils. Teaching and support staff were timetabled to attend the school in order to provide this education and care. The school adopted Covid 19 secure practices in order to mitigate risks of transmission. Pupils were taught in small bubbles based on their age or SEN needs. Each week specific staff in our Safeguarding and Inclusion Teams telephoned and contacted all families considered vulnerable including those with social workers, those with known or historical problems and those with SEN needs, who were not attending the school at that point. Eligible families were provided with food vouchers using the Edenred run scheme for approximately 23 weeks of the lockdown period. Numbers of pupils qualifying for FSM rose from 135 pupils at the census in October 2019 to 219 by the end of July 2020. Teachers maintained educational activities through packs of resources given out at the start of, and during the lockdown period. Work was provided on a regular basis and the school texted reminders and encouragement for its use to parents at regular intervals. During the summer break plans were made and communicated for the return of all pupils to the school in early September. The plans included staggered starts and ends to the school day for pupils in different year groups. Staggered breaktimes and staggered lunchtimes with pupils to be served a cold lunch in classrooms to avoid mixing in the dinner halls. By the fourth day of the return to school, the number of pupils attending in Years 1 to was 92%. We are currently developing strategies to enable pupils to catch up in their learning, and the school has been provided with approximately £50,000 by the government in ring-fenced funding in order for this to be achieved over the course of the coming year.

Q. Were pupils and parents engaged in on-line learning during the lockdown?

A. Teachers were disappointed in the number of families not engaging. Parents were spoken to but the school is aware that a parent cannot teach a child in the same way that a teacher does. We will now do elements of homework on Google Classroom and parents will receive reminders on how to log on. A survey will be sent out to ascertain what levels of technology pupils have access to.

Q. What are your expectations of Year 1 and 6?

A. We have been asked to provide targets for KS2 SATS by the Trust. We envisage that these will be above national average.

Q. How did the pupils settle back into school?

A. They were very settled and we were pleased to see that they had not regressed as much as expected.

There being no further questions governors thanked the Head Teacher for his report and asked for their appreciation to be conveyed to staff for their resilience during the current situation and to pass on their condolences to any staff who have lost family or friends.

173. STANDING ITEMS

a. Governor Visits and training

No visits or training have taken place due to the current situation. Governors noted that the training records on Governor Hub are incorrect.

ACTION

- Louise Baker, the training link Governor and the Headteacher will review the training records and rectify the issues with Education Space.

b. Policies

DECISION

- Governors **AGREED** to ratify the Safeguarding Policy.

c. Safeguarding / Single Central Record

Natalia Karpukhina, the Safeguarding link Governor will arrange a visit to the school.

d. Keeping Children Safe in Education

Governors were reminded to complete KCISE training on Governor Hub.

e. Trustee Business Update

There were no matters to report.

174. AGENDA ITEMS FOR THE NEXT MEETING

- Election of Chair and Vice Chair
- Update on Co-opted Governor Vacancy
- Nomination of Governor Forum Representative
- Appointment of Link Governors

175. AOB

a. History Curriculum

Patricia Regis asked if the school were reviewing the teaching in history so that it is more diverse.

ACTION

- Patricia Regis will meet with the History lead to discuss her concerns.

b. Deputy Headteacher Inclusion

Governors asked if the vacant position has been filled. The Headteacher advised that the responsibilities have been covered with the current staffing.

c. Governor Support

Governors asked if there was any additional support that they could give during the current Covid 19 situation. The Headteacher advised that he relies on Governors to support the school in visits and challenge.

176. DATE, TIME AND VENUE OF NEXT MEETING

Governors noted the following meeting dates for the remainder of the academic year.

Autumn Term

Thursday 26th November 2020 at 7pm

Spring Term

Thursday 28th January 2021 at 7pm

Thursday 18th March 2021 at 7pm

Summer Term
Thursday 27th May 2021
Governors' Awards Day – date to be confirmed

There being no further business the meeting closed at 7.55pm.

Signed: Date:

Anush Begoyan
Chair of Governors