

Minutes of the Local Governing Board of Ravenscroft Primary School

Date: Thursday 3 December 2020

Time: 19.00hrs

Venue: Via Zoom

Present:	Anoush Begoyan	Chair
	Graham Folkes	Vice- Chair
	Patricia Regis	Co-opted Representative
	Jakira Rowshan	Co-opted Representative
	Natalia Karpukhina	Parent Representative
	Elizabeth O'Connell	Parent Representative
	Louise Baker	Staff Representative
	Simon Bond	Headteacher

In attendance: Elizabeth Cuffy Clerk – Education Space

177. WELCOME / INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- I. Anoush Begoyan, Interim Chair welcomed the governors to the meeting.
- II. There were no apologies for absence
- III. It was noted that the meeting was quorate.

178. DECLARATION OF INTERESTS

There were no declarations of interest on any item on the agenda.

179. PUBLIC MINUTES OF THE PREVIOUS LOCAL GOVERNING BOARD MEETING

The minutes of the meeting held on 24 September 2020 were verbally **AGREED** as an accurate record and will be officially signed by the Chair at a future meeting.

180. MATTERS ARISING AND ACTION LIST

There were no matters arising from the previous meeting.

181. CONSTITUTION

- I. Election of Chair and Vice Chair

The election of Chair and Vice Chair had been deferred from the last meeting. The clerk presided over the election of the Chair and invited nominations from the governing board; Anoush Begoyan was nominated by Patricia Regis and seconded by Jakira Rowshan. There being no

other nominations, Anoush Begoyan was duly elected as the Chair, and formally took over the Chairing of the meeting.

Anoush Begoyan presided over the election of the Vice Chair position, and invited nominations from the governing board; Graham Folkes was nominated by Anush Begoyan and seconded by Louise Baker. There being no other nominations, Graham Folkes was duly elected Vice Chair.

II. Update re Co-Opted Governor Vacancy

Anoush Begoyan stated she would send the information regarding potential governors to the governing board for consideration. They could be invited to attend the next meeting as an observer.

III. Nomination / re-nomination of Governor Forum Representative

Graham Folkes was nominated as the Governor Forum Representative.

IV. Nomination / re-nomination of NPW Designated Attendee

There was no nomination for this position; it was agreed that any governor who was free to attend this meeting would be able to do so.

V. Appointment of Link Governors

Natalia Karpukhina	Safeguarding
Louise Baker	Health & Safety
Elizabeth O'Connell	SEN
Patricia Regis	SEN
Louise Baker	Training

The head teacher encouraged the governors to visit the school and/or have virtual meetings with subject leads.

182. MATTERS OF NOTE FROM THE TRUST BOARD AND COMMITTEES

183. MAIN BUSINESS

a. Head Teacher Report

I came in halfway here for the meeting! Need to get the audio tape.

There was a discussion as to what would happen to the schools' old laptops. They were not stand-alone laptops, and there would be a cost to rebuild them. The head teacher would look into this and revert, as he would not want to distribute laptops that were not fit for purpose.

It was confirmed that the school has 1 teacher as the computing lead, but that all teachers are conversant with computers and use Google 365. A technician works at the school 2-days a week and three is admin assistance. The head teacher is also actively involved.

184. STANDING ITEMS

I. School Link Visits

Natalia Karpukhina advised the governors that she had met with Dawn Kennedy, the safeguarding link. She looked at the single central record and systems in respect of safeguarding; also looked at how agencies worked together and the latest regulations.

Natalia Karpukhia also met with the Head teacher and spoke about Early Help.

Elizabeth O'Connor and Patricia Regis visited the school and saw Kirsten; they were both exploring black history at the school.

II. To Approve or Adopt any Policies

There were no policies to approve or adopt.

III. Safeguarding / Single Central Record

There was nothing to report.

IV. Governor Training

Elizabeth O'Connor advised that the SEN training had been postponed, and was awaiting a new date.

Natalia Karpukhina attended the Safeguarding Forum on 15 October.

Elizabeth O'Connor and Natalia Karpukhina attended the Health & Safety in Schools training on 23 November.

Simon Bond advised the governors that Elizabeth O'Connor had sent him a list of health and safety questions after attending the course. He was currently compiling a reply to her questions; being held to account by governors.

V. School Document for Consideration

Anush Begoyan advised that the Annual Safeguarding Report 2019/20 was for governors to read, and did not require any action.

VI. Keeping Children Safe in Education

Anush Begoyan reminded governors that *Keeping Children Safe in Education* document must be accessed, read and acknowledged electronically on the GovernorHub. She will sign the document on behalf of the Governing Board.

ACTION: Governors to access, read and electronically acknowledge *Keeping Children Safe in Education* on the GovernorHub.

VII. Trustee Business Update

There were no items for this agenda item.

185. GOVERNOR SUGGESTIONS FOR FUTURE AGENDA DISCUSSIONS

Natalia Karpukhina enquired if there was anything within the curriculum regarding Green issues. Simon Bond said that this topic was covered in themes in a few subjects. He would give her this information outside of the meeting.

186. ANY MATTERS TO REPORT TO THE TRUST BOARD AND COMMITTEES

There were no items for this agenda item.

187. BLACK LIVES MATTER (BLM)

Patricia Regis want to ask about BLM, and what the school was doing with regards to Black History Month, the history curriculum. She added that we know a lot about American history, but we do not look at our local history and highlight this to our children. An example given was Asquith Xavier. She was also exploring various websites, to see both sides of the coin.

Simon Bond spoke of Education 4 Change; this is an unconscious bias tool which the Trust is buying into. This initiative was spearheaded by head teacher at Maryland school and was being offered to all schools in the local authority.

Graham Folkes said it was good to have people coming into the school, sharing their positive experiences.

188. HOT MEALS

Natalia Karpukhina wanted to thank Simon Bond for organizing hot meals twice in a week. He confirmed that the hot meals will be 3-days a week from January 2021. She also appreciated the years in bubbles.

189. NPW CONFERENCE

Louise Baker enquired whether the NPW conference was part of their training package? The cost was £99 per delegate. Simon Bond said that the school can cover the cost if anyone wanted to attend.

190. CHRISTMAS UPDATE

Elizabeth O'Connor said that the children were really excited at returning to school, and being back, working.

The Christmas tree and the lights on the bushes were very uplifting, and were raising people's spirits, which is a change from all the pandemic doom and gloom.

Simon Bond confirmed that the pupils had completed a Christmas newsletter. It is an update of what is going on in the school. Activities planned include an online pantomime, and pupils having a Zoom meeting with Father Christmas,

191. DATE, TIME AND VENUE OF NEXT MEETING

Governors noted the following meeting dates for the remainder of the academic year:

Spring Term

Thursday 28th January 2021 at 7pm

Thursday 18th March 2021 at 7pm

Summer Term

Thursday 27th May 2021

Governors' Awards Day – date to be confirmed

There being no further business, the meeting closed at 20.45hrs.