
Public Minutes of the Local Governing Board of Ravenscroft Primary School

Date: Thursday 7th May 2020

Time: 19.00pm

Venue: Via Zoom

Present:	Anush Begoyan	Co-opted Representative (Chair)
	Graham Folkes	Co-opted Representative
	Patricia Regis	Co-opted Representative
	Jakira Rowshan	Co-opted Representative
	Natalia Karpukhina	Parent Representative
	Elizabeth O'Connell	Parent Representative
	Louise Baker	Staff Representative
	Simon Bond	Headteacher

In attendance: Janice Faldo Clerk – Education Space

156. WELCOME / INTRODUCTIONS / APOLOGIES FOR ABSENCE / QUORUM

Due to the current global Covid 19 pandemic, the meeting took place using Zoom video communication. The Chair welcomed all governors to the meeting.

157. DECLARATION OF INTERESTS

There were no declarations of interest on any item on the agenda.

158. PUBLIC MINUTES OF THE PREVIOUS LOCAL GOVERNING BOARD MEETING

The minutes of the meeting held on 12th March 2020 were verbally **AGREED** as an accurate record and will be officially signed by the Chair at a future meeting.

159. MATTERS ARISING AND ACTION LIST

There were no matters arising from the previous meeting.

Min 145: The Clerk advised that she had informed the Trust that the school is actively looking to recruit a Co-opted Governor.

160. CONSTITUTION

The Chair advised that she is aware of interested parties for the position of Co-opted Governor.

ACTION

- The Chair submit CVs to the Headteacher.

161. MATTERS OF NOTE FROM THE TRUST BOARD AND COMMITTEES

Patricia Regis, Trust Board member, advised that she had attended a Trust meeting last term where Trustees discussed the equipment to be purchased for schools to arrange virtual learning whilst pupils and staff are working from home. The Trust will be tendering for a company to supply agency staff to all schools. The Trust will be updating the risk register as soon as practically possible.

162. MAIN BUSINESS

a. Head Teacher Report

The Headteacher gave a verbal report on how the current global situation is affecting the school.

He advised that days prior to the Government's decision to close schools, staff had collated education packs to enable pupils to work from home.

The school has remained open daily to support key workers, vulnerable pupils and higher needs funded pupils. The school also opened during the Easter holidays for these pupils. Approximately 14 pupils attend over the week facilitated by a rota of 5-10 staff. All staff have been thoroughly supportive bearing in mind the difficulties in social distancing with young pupils who have complex needs.

The school is contacting the families of pupils who have complex needs and/or known to social services.

The Headteacher regularly emails staff to update them on the situation and all staff have been informed of what they have to do if they, or any member of their family exhibit Covid 19 symptoms.

The school was providing food parcels to the family of pupils eligible for Free School Meals (FSM). FSM vouchers are now supplied via use of parents' emails or by post, however not all families have taken up the offer. Parents have indicated that they are very happy with the support that the school is giving to all families.

Counselling will be offered to any pupil who needs it.

Q. Have there been any bereavements amongst the staff?

A. There have been some family bereavements and some staff are self-isolating.

Q. Has the school been supplied with personal protective equipment (PPE)?

A. Hand gel and gloves are always available in school; however, we are trying to secure PPE to support staff with the care of complex needs pupils.

Q. Have any staff been furloughed?

A. The Government are not changing school budgets; therefore, all will be paid as usual. The school will also be honouring contracts with agencies and agency staff will be paid until the end of the academic year. All agency staff will be offered permanent positions at the end of the academic year.

Q. What is being done to support and prepare Year 6 pupils in their transition to secondary school?

A. This will be discussed as soon as the Government decide on when pupils will return to school and in what capacity. Reports have been written for all Year 6 pupils and will be giving to parents at the end of the academic year.

There being no further questions governors thanked the Head Teacher for his report and asked for their appreciation to be conveyed to staff for their resilience during the current situation and to pass on their condolences to any staff who have lost family or friends.

b. Update on Relationship, Sex and Health Education (RSHE)

The Headteacher advised that a scheme of work has been put together, but, due to the current situation the RSHE consultation has been postponed until further notice.

163. STANDING ITEMS

a. Governor Visits and training

No visits or training have taken place due to the current situation.

b. Policies

There were no policies to approve or adopt.

c. Safeguarding / Single Central Record

The school is keeping in touch with vulnerable pupils during the current situation.

d. Trustee Business Update

There were no matters to report.

164. AGENDA ITEMS FOR THE NEXT MEETING

There are no specific items to be discussed at the next meeting.

165. DATE, TIME AND VENUE OF NEXT MEETING

Governors noted the following meeting dates for the remainder of the academic year.

Summer Term

Friday 10th July 2020 – Governors' Awards Day - subject to developments in the current situation

There being no further business the meeting closed at 7.40pm.

Signed: Date:

Anush Begoyan

Chair of Governors