
Public Minutes of the Local Governing Board of Ravenscroft Primary School

Date: Thursday 28th January 2021

Time: 19.00pm

Venue: Via Zoom

Present:

Anush Begoyan	Co-opted Representative (Chair)
Graham Folkes	Co-opted Representative (Vice Chair) from 7.30pm
Patricia Regis	Co-opted Representative
Jakira Rowshan	Co-opted Representative
Natalia Karpukhina	Parent Representative
Elizabeth O'Connell	Parent Representative
Louise Baker	Staff Representative
Simon Bond	Headteacher

In attendance: Janice Faldo Clerk – Education Space

192. Welcome / Introductions / Apologies for Absence / Quorum

All Governors and attendees were welcomed to the meeting. Apologies for lateness were received from Graham Folkes.

193. Declaration of Interests

There were no declarations of interest on any item on the agenda. Governors were asked to complete declaration on interest forms on Governor Hub.

194. Public Minutes of the Previous Local Governing Board Meeting

The minutes of the meeting held on 3rd December 2020 were verbally **AGREED** as an accurate record and will be officially signed by the Chair at a future meeting subject to slight amendments which will be communicated via the Chair to Education Space.

195. Matters Arising and Action List

There were no matters arising that would not be covered at this meeting.

196. Constitution

i Co-opted Governors

Governors considered the expiring of terms of office and **AGREED** to recommend to Trustees the re-appointment of the following Co-opted Governors:

- Ms Anush Begoyan
- Mr Graham Folkes
- Ms Patricia Regis
- Ms Jakira Rowsah

ii. Update on Co-opted Governor Vacancy

The Chair advised that the potential governor discussed at the previous meeting was unable to consider joining the LGB. The Chair is aware of another potential governor and will approach her and report back at the next meeting.

iii. NPW Delegated Attendee

There was no nomination for this position; it was agreed that any governor who was free to attend this meeting would be able to do so.

iv. Link Governors

Governors noted the appointment of link governors as agreed at the previous meeting.

v. Matters to note

There were no further constitution matters to discuss.

197. Matters of Note from the Trust Board and Committees

Patricia Regis, Trust Board member, advised that the Trust has not meet since the last LGB meeting.

198. Main Business

a. Head Teacher Report

Governors considered the report of the Headteacher which had been uploaded to Governor Hub and the following points were highlighted:-

- The school's remote learning provision is a combination of lesson introductions, and modelled excerpts, recorded by teachers as well as videos and materials from other web based educational platforms including BBC Bitesize and Oak Academy, where appropriate. These compliment the Google Classroom slides and presentations that teachers have developed to ensure that the curriculum is being taught robustly and in sequence.
- Teachers contact with pupils every day via the live chats or on Google Classroom.
- We have loaned 60 laptops from the DfE allocation to disadvantaged pupils from Year 3 and above. The local authority will be supplying further laptops and the school is rebuilding old laptops into Chrome Books.
- Senior leaders are quality assuring teachers and Year Groups' remote learning on a weekly basis. Phase Leaders complete a Remote Learning Support form each week that ensures that teachers are putting into place the expectations the school has of the quantity and quality of remote learning whether it be online, paper based or a combination of both.
- 52% of pupils are fully engaged in remote learning, 74% are mostly engaged and 93% in any kind of remote learning.

Graham Folkes arrived at this point in the meeting.

Q. Are you ensuring that all families eligible for free school meals are receiving them?

A. The admin staff systematically contact parents regarding eligibility and support them to apply where appropriate. The school's numbers for free school meals is approximately 240 pupils.

Q. Do you have a waiting list for families requiring a laptop?

A. Yes, but expect this to be fulfilled as soon as the extra devices from the local authority are received.

Q. Are there any concerns about online safety?

A. We have an acceptable use policy for online safety that pupils and parents sign, this is differentiated for very young children to sign. The DfE laptops that have been loaned out are very secure and are being monitored.

Q. How is work being uploaded being checked by teachers?

A. Teachers can give instant feedback via google classroom.

Q. Are the pupils engaging in the google meets?

A. Yes, the feedback is very positive. They are being trailed daily to Year 6 and Year 5 will start shortly.

Q. How are teachers coping?

A. They are coping very well with the difficult circumstances.

Governors commented on how the remote learning communication forms have showed how well teachers are monitoring pupils.

ACTION

- The Chair will speak with her employers to see if they are able to donate devices.

There being no further questions governors thanked the Head Teacher for his concise and informative report.

199. Standing Items

i. School Link Visits Feedback and Planning

No visits or training have taken place due to the current situation.

ii. Policies

Governors considered the policies which had been uploaded onto GovernorHub. Further to a question, the Headteacher advised that staff have experienced bereavement due to the current pandemic hence the Trust's decision to create a policy.

DECISION

- Governors **AGREED** to ratify the Bereavement Policy and Safeguarding Policy.

iii. Safeguarding / Single Central Record

Natalia Karpukhina, the Safeguarding link Governor will arrange a visit to the school as soon as practically possible to review the SCR.

iv. Governor Training

No training has been undertaken since the last meeting.

v. School Documents for Consideration

There was nothing to discuss and this item will be removed from future agendas.

vi. Keeping Children Safe in Education

Governors confirmed that they have read and acknowledged KCSIE electronically on GovernorHub.

vii. Trustee Business Update

There was nothing to report as per minute number 197. This item will be removed from future agendas.

200. Agenda Items for the Next Meeting

- Future meetings – online or in person

201. Any Other Urgent Business

a. Charing Meetings

Further to discussion it was **AGREED** that the Charing of meetings will be rotated to give governors experience and support their development. The current Chair and Vice Chair will support.

202. Date, Time and Venue of Next Meeting

Governors noted the following meeting dates for the remainder of the academic year.

Spring Term

Thursday 18th March 2021 at 7pm

Summer Term

Thursday 27th May 2021

Governors' Awards Day – date to be confirmed subject to current Covid 19 guidelines

There being no further business the meeting closed at 8.00pm.

Signed:

Date:

Anush Begoyan

Chair of Governors